



## **Arlington Contributory Retirement Board**

Date: May 30, 2019

Time: 4:30 PM

Location: Senior Center Ground Floor Conference Room

### **Minutes**

**Board Members present:** Chairperson Kenneth Hughes, Richard Keshian, Kenneth Steele and Ida Cody

**Board Member not present :** Robert Jefferson

**Chairperson Kenneth Hughes called the regular meeting to order at 4:40**

### **Motion and vote to approve Expense Warrants #11-2019, 12-2019 and Payroll Warrant May 2019**

After review and discussion, Ms. Cody made a motion to approve the Expense Warrants # 11,12 and May 2019 Payroll Warrant for payment, seconded by Mr. Steele. The motion was approved by unanimous vote

### **Motion and Vote on March 2019 Trial Balance**

After review and discussion Mr. Keshian made a motion to approve the March 2019 Trial Balances, seconded by Ms.Cody. The motion was approved by unanimous vote.

### **Motion and vote to approve Minutes for April 2019**

After review and discussion Mr. Keshian made a motion to approve the April 25, 2019 Minutes, seconded by Mr. Steele. The motion was approved by unanimous vote.

### **Motion to approve new town members**

After review and discussion Mr. Steele made a motion to approve the new town members listed below, seconded by Ms. Cody. The motion was approved by unanimous vote

| <b><u>Name</u></b> | <b><u>Date of Membership</u></b> | <b><u>Percentage</u></b> | <b><u>Position</u></b> |
|--------------------|----------------------------------|--------------------------|------------------------|
| Daniel Ray         | 04-23-2019                       | 9+2%                     | Ground Maintenance     |
| Yamir Rodriguez    | 04-29-2019                       | 9+2%                     | Asst Facilities Coord. |

**Motion to approve new housing authority members**

After review and discussion Mr. Steele made a motion to approve the new housing authority listed below, seconded by Mr. Keshian. The motion was approved by unanimous vote

| <u>Name</u>           | <u>Date of Membership</u> | <u>Percentage</u> | <u>Position</u>           |
|-----------------------|---------------------------|-------------------|---------------------------|
| Cheryl McDonald       | 4-22-2019                 | 9+2%              | Property Manager          |
| Christopher Partridge | 5-13-2019                 | 9+2%              | Maintenance Mechanic      |
| James Sullivan        | 4-22-2019                 | 9+2%              | Maintenance Mechanic      |
| Lynne Sullivan        | 5-13-2019                 | 9+2%              | Lease Housing Coordinator |

**Motion to approve new school members**

After review and discussion Ms. Cody made a motion to approve the new town members listed below, seconded by Mr. Steele. The motion was approved by unanimous vote

| <u>Name</u>      | <u>Date of Membership</u> | <u>Percentage</u> | <u>Position</u>         |
|------------------|---------------------------|-------------------|-------------------------|
| Lisa Cohen       | 04-16-2019                | 9+2%              | ACE Communication Coord |
| Stephanie Madden | 04-22-2019                | 9+2%              | ACE Program Coordinator |

After review and discussion Mr. Keshian made a motion to approve the retirement application for Richard Vallarelli, Helen Taylor, Asa Noonan John Jones, Joseph Miksis, Patricia O' Riordan and Doreen Piacitelli, seconded by Ms Cody The motion was approved by unanimous vote

| Name                | Creditable Service    | Department/ Position            | Retirement Option | Date      |
|---------------------|-----------------------|---------------------------------|-------------------|-----------|
| Richard Vallarelli  | 20 Years<br>8 Months  | Building/ Inspector             | C                 | 6-6-2019  |
| Helen Taylor        | 31 Years<br>6 Months  | School/Traffic Supervisor       | A                 | 6-20-2019 |
| Asa Noonan          | 11 Years<br>6 months  | School/ Cafeteria Cook          | C                 | 6/20/2019 |
| John Jones          | 43 Years<br>3 Months  | Weatherization/ Director        | B                 | 6/29/2019 |
| Joseph Miksis       | 34 Years<br>11 Months | IT/Production Coordinator       | B                 | 6/29/2019 |
| Patricia O' Riordan | 26 years<br>7 months  | Treasurer/ Office Manager       | A                 | 8/1/2019  |
| Doreen Piacitelli   | 28 years<br>10 months | Weatherization/ Admin Assistant | B                 | 9/3/2019  |

**Motion and vote on ADR medical panel for Robert Jefferson**

After review Mr. Keshian made a motion to approve Mr. Jefferson's Medical Panel based on the 3-0 medical panel decision that Mr. Jefferson is unable to perform his essential duties due to his work related presumption injury, seconded by Mr. Steele. The motion was approved by unanimous vote.

**Motion and vote of a refund of accumulated deductions for Emily T.H. Hill in the amount of \$1,535.97. Ms Hill had 9 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Hill seconded by Mr. Keshian, The motion was approved by unanimous vote.

**Motion and vote of a rollover of accumulated deductions for Robert McFadden in the amount of \$26,743.29. Mr. McFadden had 5 years and 3 months of creditable service working for the Town of Arlington as a MEO 3.**

After review and discussion Mr. Steele made a motion to approve the rollover of accumulated deductions for Mr. McFadden seconded by Mr. Keshian, The motion was approved by unanimous vote.

**Motion and vote of a refund of accumulated deductions for Deanna Stacchi in the amount of \$3,725.97. Ms Stacchi had 1 year and 4 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms Stacchi seconded by Ms. Cody, The motion was approved by unanimous vote.

**Motion to Adjourn**

Mr. Steele made motion to adjourn the meeting at 5:20 PM, seconded by Ms. Cody. The motion was approved by unanimous vote.

**Respectfully submitted,**

**Richard S. Greco  
Retirement Administrator**

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**Kenneth Hughes, Elected, Chairman**

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**Richard Keshian Appointed**

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**Ken Steele, Board Appointed**

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**Ida Cody Comptroller, Ex-Officio**

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**Robert Jefferson, Elected**